

DEPARTMENT OF HEALTH SERVICES

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February 23, 2001

To: Interested Parties

Subject: Long Term Care Integration Planning Grant Request for Application
Questions and Answers from the Applicant's Conference

The Applicant's Conference for the Long Term Care Integration Planning Grant Request for Applications was held February 13, 2001 in Sacramento. A copy of the Questions and Answers is enclosed for your information. These answers supersede any verbal responses provided at the Applicant's Conference.

Again, telephone calls or written correspondence for technical assistance or further clarification of the Request for Application will no longer be accepted.

Sincerely,

Carol A. Freels
Acting Chief
Office of Long Term Care

Enclosures

Applicant's Conference

Questions & Answers

Planning Grant

Question	What does the DHS/OLTC expect, relative to LTCI, from first year applicants?
Answer	<p>Consistent with the specified evaluation criteria, applicants are expected to demonstrate a full understanding of the concept of LTCI. That is a program that provides capitated full continuum integrated medical, social and supportive services to the LTCI eligible population.</p> <p>Applicants should be defining what LTCI would mean for their community, what they want to do in their community and how they would go about doing it. It is expected that LTCI may be phased in.</p>
Question	What is the difference between a first, second or third year planning grants.
Answer	First year applicants are applicants that have never received a LTCI grant. A second year grant is an applicant that has received a LTCI grant in a prior year, and a third year grant is an applicant that has received two prior year LTCI grants.
Question	If an applicant applies for and is eligible to receive both a planning and a development grant, what criteria will be used to determine which and how the grant will be awarded?
Answer	All grants will be awarded based on the scoring criteria. Up to four development grants will be awarded and funded before the planning grants will be awarded. Applicants applying for both, who may not have received a score high enough to be awarded a development grant will be awarded a planning grant, if they applied and qualified for the planning grant.

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Planning Grant, Continued

Question	How many grants will be awarded?
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Answer	DHS has a fixed amount of dollars available for grants. Up to four development grants of \$150,000 will be awarded, then up to seven planning grants of \$50,000 will be awarded. Funds from any of the possible four development grants that are not awarded will be redirected to increase the number of possible planning grants.
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Question	Is there any priority of awarding for first, second and third year planning grant?
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Answer	No. Higher thresholds are established in the scoring criteria for multiple year applicants. OLTC is interested in helping any project moving towards LTCI and seeks to encourage any level of applicant.
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Question	What are some examples of a “grassroots” approach to planning/developing LTCI?
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Answer	Examples include LOGs built primarily from the community who then must draw in local providers and other stakeholders; and LOGs built from the medical community who then must draw in consumers and other stakeholders. It is important for applicants to include representatives for all stakeholders in this process.
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Question	Under Element C – Broad Vision Statement, third year applicants are to include a vision of the conceptualized or planned governance and organizational structures and the care management. What should applicants include if they are considering several options and the decision for which option as not been made?
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Planning Grant, Continued

Answer	Applicants should describe the most likely options they are considering and when/how the options will be narrowed down to complete the vision.
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OLTC recognizes that applicants have not completed their current year of planning and still have to make some of these decisions. OLTC also recognizes that the current description for full LTCI may be revised as experience is gained through the planning and development phases.

Question	What sorts of attachments may be included with the application?
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Answer	Specified attachments are required. Applications will only be evaluated on the attachments requested.
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Question	What is the preferred format for the timeline?
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Answer	A Gantt chart format is acceptable. Please see the attached example.
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Question	What would be acceptable “in-kind” contributions for the 20% match requirement?
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Answer	Grantees are required to provide a 20% (\$10,000) match to the grant award, either in cash or with in-kind contributions. Acceptable in-kind contributions include rent; equipment, donations of funds or supplies from private sources; private foundation grants or funds, staff time; office space, etc. Specifically excluded from in-kind contributions is volunteer staff.
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